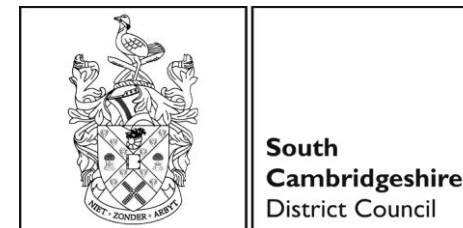


DRAFT NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 1 October 2018



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing Victoria.Wallace@scambs.gov.uk*

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith
Councillor Aidan Van der Weyer
Councillor Tumi Hawkins
Councillor Hazel Smith
Councillor Philippa Hart
Councillor Neil Gough
Councillor John Williams

Leader of the Council
Deputy Leader
Planning
Housing
Customer Services and Business Improvement
Environmental Services and licensing
Finance

Key and non-key decisions expected to be made from 1 October 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
Quarterly Position Report Non-Key	To provide a statement on the Council's position with regard to its General Fund, Housing Revenue Account (HRA) and capital budgets, corporate objectives, performance indicators and strategic risks.	Cabinet Cabinet	03 October 2018 07 November 2018		Lead Cabinet member for Customer Service and Business Improvement, Lead Cabinet member for Finance Suzy Brandes, Principal Accountant (General Fund & Projects)	Report (publication expected 28 August 2018) Report (publication expected 30 October 2018)
Brexit Advisory Group - Terms of Reference Non-Key	To approve the terms of reference of the Brexit Advisory Group.	Cabinet	03 October 2018		Kathrin John, Democratic Services Team Leader	Report (publication expected 30 October 2018)
Compulsory Purchase Order of The Tree, Stapleford Non-Key	To consider the use of Compulsory Purchase Order powers with regard to The Tree, Stapleford and decide whether to	Cabinet	03 October 2018	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act	Lead Cabinet member for Planning Kathryn Hawkes, Partnerships Officer	Report (publication expected 25 September 2018)

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
	make a recommendation to Council.			1972		
Northstowe Land Drainage - Mare Fen and Hattons Road Ponds Key	To consider the future maintenance arrangements for Mare Fen Bank and Hattons Road Ponds, both elements of the Northstowe Drainage Solution designed to enable the Northstowe development to proceed.	Lead Cabinet Member for Environmental Services and Licensing	03 October 2018		Lead Cabinet member for Environmental Services and Licensing Paul Quigley, Head of Environment Commissioning	Report (publication expected 25 September 2018)
Local Development Scheme Key	To agree a new Local Development Scheme for the preparation of a new Local Plan for Greater Cambridge.	Cabinet	03 October 2018		Lead Cabinet member for Planning Caroline Hunt, Planning Policy Manager	Report (publication expected 25 September 2018)
Elite Athletes Grant Scheme Non-Key	To consider changes to the Elite Athletes Grant Scheme as recommended by	Cabinet	03 October 2018		Gemma Barron, Head of Sustainable Communities and Wellbeing	Report (publication expected 25 September 2018)

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
	the Grants Advisory Committee.					
Green Paper - A new deal for social housing Non-Key	To note a briefing paper and approve a consultation response.	Cabinet	03 October 2018		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report - publication expected 25 September 2018)
Supplementary Planning Documents - Adoption Key	Following adoption of the South Cambridgeshire Local Plan, a number of previously agreed Supplementary Planning Documents will be presented for adoption.	Cabinet	07 November 2018		Lead Cabinet member for Planning Caroline Hunt, Planning Policy Manager	Report (publication expected 30 October 2018)
Adoption of Recycling and Waste Operational Policies Key	To agree a single Waste Collection Service Policies and Procedures document setting out the service that the shared waste service will deliver for Cambridge City	Cabinet	07 November 2018		Lead Cabinet member for Environmental Services and Licensing Trevor Nicoll, Head of Waste Resources	Report (publication expected 30 October 2018)

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
	and SCDC residents.					
Northstowe Strategic Collaborative Agreement Key	To approve the Strategic Collaborative Agreement with Homes England. This Agreement sets out how we will work together to use any capital receipt from the Northstowe Starter Homes equity model to invest into future affordable housing.	Cabinet	07 November 2018		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report (publication expected 30 October 2018)
Mobile Warden Scheme Grants Criteria Non-Key	To consider changes to the Mobile Warden Scheme Grants as recommended by the Grants Advisory Committee.	Cabinet	07 November 2018		Gemma Barron, Head of Sustainable Communities and Wellbeing	Report (publication expected 30 October 2018)
Community Energy Grants Criteria Non-Key	To consider changes to the Community Energy Grants guidance notes, which	Cabinet	07 November 2018		Gemma Barron, Head of Sustainable Communities and Wellbeing	Report (publication expected 30 October 2018)

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
	includes the criteria, as recommended by the Grants Advisory Committee and Climate and Environment Advisory Committee.					
Sales of HRA Assets with Cumulative Total Over £1 million Key	To approve decisions of the Director of Housing to agree the sale of land subject to an annual limit of £1million to be increased.	Cabinet	07 November 2018	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Housing Laurence Castle, Self/Custom Build Regional Manager	Report (publication expected 30 October 2018)
Rural Settlements List Non-Key	In order to facilitate the administration of Rural Rate Relief (Business Rates), the Council is required to determine annually the rural settlements within its area where the population of the settlement is less than 3,000 and to	Cabinet	07 November 2018		Lead Cabinet member for Finance Katie Kelly, Revenues Manager	Report (publication expected 30 October 2018)

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
	publish a list of settlements indicating their boundaries before 31 st December each year.					
Orchard Park Feasibility Key		Cabinet	07 November 2018		David Ousby	Report (publication expected 30 October 2018)
Compulsory Purchase Order of The Tree, Stapleford Non-Key	To consider the use of Compulsory Purchase Order powers with regard to The Tree, Stapleford and decide whether to make a recommendation to Council.	Cabinet	07 November 2018	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Planning Kathryn Hawkes, Partnerships Officer	Report (publication expected 30 October 2018)
Statement of Community Involvement Key	To agree a Statement of Community Involvement for the preparation of the new Local Plan for Greater Cambridge.	Cabinet	07 November 2018		Lead Cabinet member for Planning Caroline Hunt, Planning Policy Manager	Report (publication expected 30 October 2018)

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
Great Abington former LSA Estate Neighbourhood Plan Non-Key	To adopt ('make') the Neighbourhood Plan, subject to the Neighbourhood Plan successfully progressing through the preceding plan making stages.	Council, Lead Cabinet member for Planning	29 November 2018		Lead Cabinet member for Planning Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication expected 22 November 2018)
Licensing Act Policy Non-Key		Council	29 November 2018		Lead Cabinet member for Environmental Services and Licensing	Report (publication expected 21 November 2018)
Gambling Act Policy Non-Key		Council	29 November 2018		Lead Cabinet member for Environmental Services and Licensing Mike Hill, Director of Health and Environmental Services	Report (publication expected 21 November 2018)

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
Localised Council Tax Support Scheme Non-Key		Cabinet Council	05 December 2018 21 February 2019		Lead Cabinet member for Finance Dawn Graham, Benefits Manager	Report (publication expected 28 August 2018) Report (publication expected 29 January 2018)
Countywide Disabled Adaptations Policy Key	To approve the Countywide Disabled Adaptations Policy. This will provide a joint county-wide approach as to how the Disabled Facility Grants can be spent.	Cabinet	05 December 2018		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report (publication expected 27 November 2018)
Homeless Strategy Key	To approve a homeless strategy for South Cambridgeshire.	Cabinet	09 January 2019		Susan Carter, Housing Advice and Options Manager, Heather Wood, Interim Assistant Director of Housing (Statutory and Strategic Services)	Report (publication expected 31 December 2018)
Draft Greater Cambridge Housing	To agree that the Draft Greater	Cabinet	06 February 2018		Lead Cabinet member for	Report (publication expected 29

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
Strategy Non-Key	Cambridge Housing Strategy can go out to external consultation. This is a joint strategy with Cambridge City Council.				Housing Julie Fletcher, Head of Housing Strategy	January 2019)
Decision Making/Governance for New Build Development Schemes Key	For Cabinet decision around a streamlined decision making process for new build development schemes.	Cabinet	06 March 2019		Lead Cabinet member for Housing Gill Anderton, Head of Housing (New Build)	Report (publication expected 28 February 2019)
Greater Cambridge Housing Strategy Key	To approve the adoption of the Greater Cambridge Housing Strategy.	Cabinet	06 March 2019		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report (publication expected 26 February 2019)
Draft Resident Involvement Strategy Non-Key	To agree that the Draft Resident Involvement Strategy can go out to external consultation.	Cabinet	03 April 2019		Lead Cabinet member for Housing Peter Moston, Resident Involvement Team	Report (publication expected 26 March 2019)

Key and non-key decisions expected to be made from 1 September 2018

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Member and Contact Officer	Documents submitted to the decision maker
					Leader	
Non-Domestic Rates Discretionary Relief Policy Review Non-Key	Annual Review of the Discretionary Rates Policy, to ensure any amendments arising from the Spring Budget are updated in a timely manner.	Cabinet	May 2019		Lead Cabinet member for Finance Katie Kelly, Revenues Manager	Report (publication date tbc)
Resident Involvement Strategy Key	To approve the final Resident Involvement Strategy.	Cabinet	Date in 2019 to be confirmed		Lead Cabinet member for Housing Peter Moston, Resident Involvement Team Leader	Report (date tbc)